



International System Safety Society General Membership Meeting

Dr. Rod Simmons, President

24 August 2015



State of the Society

- Financial Report
- Conferences
- Membership Services
- Education & Professional Development
- Chapter Services
- Publicity & Media
- The Value of Membership



Executive Committee 2014-15

- Implemented a By-law (and Operating Manual) change to term of office for officers.
 - Retained 2-year term of office for President, Executive Vice President (EVP), and Immediate Past President
 - Changes election process to Election of EVP, with no direct election of President. EVP transitions to President at the end of the two-year term as EVP.
 - Changed terms for Treasurer and Executive Secretary from 2-year term to 4-year term.



Understanding the Value of Membership

- What Do We Offer?
 - Journal of System Safety
 - International System Safety Conference
 - Chapter Membership and Chapter Programs
 - Job Target website for employment opportunities
 - Recognition of Achievement
 - A means to engage the System Safety Training, Regulatory, and Advisory networks
 - Training and Mentoring Opportunities

Strong network of system safety professionals!



Goals for 2015-16

- Increase value of the Society
 - Internal and External customers
 - Increased engagement of members
- Expand our international presence
- Identify opportunities to export our expertise
- Increased relevance
 - ISSS is the go-to source for system safety expertise
- Build on 50+ years of progress



Opportunities

- Looking for Volunteers for Conference Work on 2016 and 2017 conferences
- Election 2016
 - Nomination Committee will be seeking Qualified Candidates for Office
 - Executive Vice President
 - Director of Member Services
 - Director of Publicity and Media
 - Director of Government and Intersociety Services



2015 Executive Council Report from Immediate Past President

Bob Schmedake



Concerns for the Future

- Focus on visions and strategic plans is appropriate when basic survival is met
 - Need a balanced budget each year
 - Expenses \leq Income
 - Need to deliver value to the membership
- Membership
- Succession plan for Office Management



2015 Executive Council Report

Executive Vice President

Charles G. Muniak Ph.D. CSP



Accomplishments for 2014-2015

- The Executive Vice President (Rodney J. Simmons, Ph.D. CSP) transitioned to the office of President
- Helped the President fulfill his responsibilities and was involved in many discussions concerning Society business
- Ensured the Society abided by its bylaws



Goals for 2015-2016

- Assist the President with his duties and ensure the Society abides by its bylaws
- Serve as the editor of the Journal of System Safety (JSS)
- Continue to work on the System Safety Body of Knowledge along with the new Director of Education and Professional development



2015 Executive Council Report Executive Secretary

Pam Kniess



Executive Secretary Duties

- Update Operating Manual/By-Laws, As Required
- Publish all EC meeting minutes
- Manage EC Discussions/Votes on Admin Web Site as directed by ISSS President
- Maintain and distribute Key Member List – current Executive Officers and Directors
- Maintain/utilize MailChimp to handle professional e-mail correspondence with Society membership



2015 Executive Council Report

Treasurer

Clif Ericson



Income-Expense Summary

	<u>FY 14-15 Budget</u>	<u>FY 14-15 Actual</u>	<u>FY 15-16 Budget</u>
Income	\$ 48,818.00	\$ 139,223.56	\$ 136,886.00
Expense	\$ (160,784.81)	\$ (153,664.83)	\$ (160,246.00)
Ending Balance	\$ (111,966.81)	\$ (14,441.27)	\$ (23,360.00)
Bank Cash Balance		\$ 74,755.27	\$ 51,395.27
CD1		\$ 52,528.40	\$ 53368.85
CD2		\$ 84,045.45	\$ 85390.18
CD interest		\$ 2,150.77	\$ 2185.18

Notes:

CD interest rate 1.6%; Due date 5-24-2017

FY14-15 had \$9251 conference income received after FY; placed in FY15-16



2015 Executive Council Report

Director of Chapter Services

Gerry Einarsson



Accomplishments for 2014-2015

- Reviewed the 2014 Chapter Annual Reports prior to the St. Louis conference.
- Assessed the performance of the chapters and awarded the Chapter of the Year Award for 2014 – to the Virtual chapter.
- Conducted a review of chapter health – identified several needing encouragement or revitalization.
- Contributed to the JSS with Chapter News articles throughout the year.



Goals for 2015-2016

- Promote the formation of a China chapter, following up on the interest expressed to R. Simmons during his visits to Beijing and Qingdao.
- Actively support the Society by assisting the President with the duties of Director of Chapter Services



2015 Executive Council Report Director of Member Services

Melissa Emery



Accomplishments for 2014-2015

- Processed 36 New applicants
- Total membership = 593
- Notified Chapters of expiring memberships
- Notified Students of policy changes
 - Sent [letter](#) announcing changes
- Acquired OVP for Corporate Membership
 - David Winner/Boeing
- Provided “fillable” membership form

Note: Upon graduation a student can apply for affiliate or member status.

How to join or reinstate/upgrade your membership

Download an initial membership/upgrade/reinstatement application in either of two formats: [Fillable Word document](#) or [PDF format](#).

[Download an application for the Honor of Emeritus](#)



Goals for 2015-2016

- Continue to Build Membership
- Engage Corporate OVP
 - Corporate Sponsorships
- Resolve/Refine membership categories/process
 - Update application form
 - Update Operations Manual



2015 Executive Council Report Director of Publicity and Media

Saralyn Dwyer



Accomplishments for 2014-2015

- January Website Update. Major update to the website in January.
- Publicity campaign in January to increase advertising in Journal of System Safety (JSS). Maintained constant additions and changes to the website.
- Clif Ericson maintained JSS quality and schedule.
- Clif Ericson retired as Editor as the JSS. Chuck Muniak will be stepping into this position.



Goals for 2015-2016

- Work to get advertisings in JSS.
- Find ways to promote the ISSS.
- Work to ensure most up to date information can be found on the web.
- Help with transition of new JSS Editor.



2015 Executive Council Report Director of Education and Professional Development

Jeff Brewer



Accomplishments for 2014-2015

- System Safety Handbook Committee has been formed, first draft under development
- Researched existing System Safety courses & programs for update to website (Rani Kady, Operating Vice President (OVP) for Education)
- Working on refining process for upgrades to Senior & Fellow (Russ Mitchell, OVP for Professional Development)
- New OVP for Awards has been appointed - Linda Thomas
- Award nominations submitted: Manager of the Year and Scientific Research & Development
- Seeking an OVP for Mentorship
 - Do you have an interest?? Jeff Brewer 😊



Goals for 2015-2016

- Continue work on the System Safety Handbook
- Develop options for paths to certification
- Complete streamlining upgrade process
- Enhance the awards nomination activity
- Establish mentorship program
- Update website with current System Safety Programs



2015 Executive Council Report

Director of Conferences

Pam Wilkinson



Accomplishments for 2014-2015

- St Louis team negotiated financially feasible contract and established relationships for San Diego 2015
- Committee worked hard to get best value for hotel and off-site venue, trade ads with other societies, extend deadlines, etc.
- Conference Guide in review. Will add more from lessons learned.
- Began working with 2016 Orlando hotel and potential sponsors, participants



Goals for 2015-2016

- Top priority: Complete 2016 Orlando hotel negotiations and budget approval
- 2017 Conference site selection and contracts
- Complete and release the Conference Guide
- Work with 2016 and 2017 Conference Planning Committees to ensure successful conferences, and provide best value to attendees while maximizing conference financial success
- Secure financially feasible and best value Conferences for 2016 and beyond